



General Purposes Committee

Monday 17 July 2023 at 9.30 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note that this meeting will be held in person with all members of the Committee required to attend in person.

The meeting is open to members of the press and public to attend. Alternatively, the meeting proceedings can be followed via the live webcast. The link to view the webcast will be made available [HERE](#)

Membership:

Members

Councillors:

M Butt (Chair)
M Patel (Vice-Chair)
Donnelly-Jackson
Georgiou
Grahl
Knight
Krupa Sheth
Tatler

Substitute Members

Councillors:

Afzal, Akram, Crabb, Farah, Nerva, Rubin and Southwood

Councillors:

Lorber and Matin

For further information contact: Natalie Connor, Governance Officer
Tel: 020 8937 1506, Email: natalie.connor@brent.gov.uk

For electronic copies of minutes and agendas please visit:
[Council meetings and decision making | Brent Council](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item	Page
1 Apologies for absence and clarification of alternate members	
2 Declarations of interests	
Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.	
3 Deputations (if any)	
To hear any deputations received from members of the public in accordance with Standing Order 67.	
4 Minutes of the previous meeting	1 - 6
To approve the minutes of the previous meeting held on Monday 22 May 2023 as a correct record.	
5 Matters arising (if any)	
To consider any matters arising from the minutes of the previous meeting.	
6 Stopping Up Order - Watling Gardens	7 - 14
This report seeks authorisation to make a Stopping Up Order (SUO) for certain area of public highway consisting of highway verge, footway, carriageway located in Watling Gardens under Section 247 and 253 of the Town and Country Planning Act 1990 (TCPA 1990).	
7 Appointments to Sub-Committees / Outside Bodies	
There are no Member changes to Sub-Committees due for consideration.	

8 Exclusion of Press and Public

There are no items listed on the agenda that will require the exclusion of the press and public.

9 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting in accordance with Standing Order 60.



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, members of the public can view proceedings via the live webcast [HERE](#)



LONDON BOROUGH OF BRENT

MINUTES OF THE GENERAL PURPOSES COMMITTEE

Held in the Conference Hall, Brent Civic Centre on 22 May 2023 at 9:30am

PRESENT: Councillor M Butt (Chair), Councillor M Patel (Vice-Chair) and Councillors Donnelly-Jackson, Georgiou, Grahl, Knight, Krupa Sheth and Tatler.

1. **Apologies for absence and clarification of alternate members**

There were no apologies for absence received.

The Chair welcomed Kim Wright, as the new Chief Executive and Councillor Georgiou (following his recent appointment to the General Purposes Committee) to their first General Purposes Committee meeting.

2. **Declarations of interests**

There were no formal declarations made during the meeting.

3. **Deputations (if any)**

There were no deputations received.

4. **Minutes of the previous meeting**

RESOLVED that the minutes of the previous meeting held on Monday 13 March 2023 be approved as an accurate record.

5. **Matters arising (if any)**

There were no matters arising.

6. **Appointment Timetable for the Corporate Director of Adult Social Care and Health**

Kim Wright, Chief Executive, introduced a report that provided the General Purposes Committee with a proposed timetable for the recruitment of a permanent Corporate Director of Adult Social Care and Health, following the departure of the current Corporate Director.

Members noted the timetable for the recruitment process along with the intended change in job title for the post from Adult Social Care and Health to Care, Health and Wellbeing which it was felt provided a more accurate reflection of the position. Pending the permanent recruitment process having been completed members were advised of

the plans to appoint an Interim Corporate Director to cover the position and welcomed the approach outlined.

It was therefore **RESOLVED** to:

- (1) Note the intended appointment by the Chief Executive of an Interim Corporate Director Adult Social Care and Health.
- (2) Agree the timetable set out in the report for the appointment to the post on a permanent basis.
- (3) Delegate to the Chief Executive any amendment to the proposed timetable, for operational reasons, in consultation with the Chair of General Purposes Committee.
- (4) Note the change of job title to Corporate Director Care, Health and Wellbeing.

7. Recruitment and Retention Payments for Children and Young People's Social Workers

Councillor Grahl Cabinet Member for Children, Young People and Schools, introduced a report from the Corporate Director of Children and Young People that provided the Committee with an update following the decision taken in November 2022 to increase the recruitment and retention payments to staff in the hardest to recruit teams within the Looked After Children and Permanency (LAC and Permanency) Service. The report also provided further information regarding the current position in relation to social work staff within the Children and Young People's department overall, this included the proposals developed following a review of incentive packages designed to reduce the complexity of the existing arrangements and improve recruitment and retention outcomes for social worker staff across all grades and teams based on the current arrangements detailed in Appendix 1 of the report.

In recognising the current challenges nationally and regionally in terms of the recruitment and retention of suitably qualified social work staff, Nigel Chapman, Corporate Director, Children & Young People advised the Committee that the proposals outlined within the report had been designed to maintain and increase the number of permanent staff in social work roles across the department as well as to reduce the gaps between grades and reduce agency costs.

In considering the report the Committee noted:

- The update provided in relation to the impact of the previously agreed recruitment and retention measures, as detailed in section 4 of the report, which whilst having a positive impact it was recognised would still need time to fully assess in terms of their overall effectiveness and with additional action still required to enhance the number of permanent staff in social work roles across the department;
- The clarification provided in relation to the eligibility of internationally recruited staff for the welcome incentive and retention payments, with these staff able to benefit from the relocation support payment available and also eligible for the retention payment following the relevant qualifying period.

As there were no further Committee queries in relation to the report, the Committee **RESOLVED** to:

- (1) Agree to extend the use of two recruitment and retention initiatives, to all teams within the department, as follows:
 - To make a one-off payment of £5,000 to newly recruited permanent qualified social work staff on grades PO1 – PO7, on satisfactory completion of probationary period and repayable where an employee leaves the council's employment within 12 months of receiving the payment.
 - To make retention payments of £2,500 to all qualified social work staff on grades PO1 to PO7.
- (2) Agree to retain the enhanced retention payment of £4,500 per annum for those teams where it was particularly hard to recruit and retain qualified social work staff i.e., the Short and Long Term Teams in the Localities Service and the Care Planning Teams in the LAC and Permanency Service (as outlined in Appendix 1 of the report).
- (3) That continued discretion be provided to the department in how recruitment and retention payments are offered across the department with a continued focus on hard to recruit to posts.

8. **Review of Representation of Political Groups Appointments**

Councillor Muhammed Butt introduced a report from the Corporate Director of Governance detailing the outcome of a review on the representation of political groups on those Sub Committees appointed by the General Purposes Committee.

Members were advised this followed the review undertaken at the Annual Council meeting on 17 May 2023 relating to the representation of political groups on the Council's main committees.

As a result it was **RESOLVED**, on the basis of the current membership of the Council:

- (1) To agree the size of each sub-committee to be appointed by the Committee.
- (2) To agree the allocation of seats to political groups on each of the sub committees in accordance with political balance rules, as detailed in section 3 of the report; and
- (3) To appoint Chairs and Vice Chairs, members and substitutes to each Sub-committee (to be confirmed under Item 9 of the agenda) giving effect to the wishes of the political group(s) allocated the seats.

9. **Appointments to Sub Committee & Outside Bodies**

Following on from Item 8 above, Councillor Muhammed Butt introduced the item which set out the proposed appointments to the General Purposes Sub-committees for the 2023/2024 Municipal Year.

RESOLVED: That Members agree the following appointments to the General Purposes Sub-Committees for the 2023/2024 Municipal Year:

SENIOR STAFF APPOINTMENTS SUB-COMMITTEE

M BUTT (C)	LABOUR
M.PATEL (VC)	LABOUR
KANSAGRA	CONSERVATIVE
KRUPA SHETH	LABOUR
TATLER	LABOUR

SUBSTITUTE MEMBERS:

LABOUR: DONNELLY-JACKSON, FARAH, GRAHL, KNIGHT, NERVA, VACANCY
CONSERVATIVE: MAURICE, MISTRY

SENIOR STAFF APPEALS SUB-COMMITTEE

M BUTT (C)	LABOUR
M.PATEL (VC)	LABOUR
KANSAGRA	CONSERVATIVE
KRUPA SHETH	LABOUR
TATLER	LABOUR

SUBSTITUTE MEMBERS:

LABOUR: DONNELLY-JACKSON, FARAH, GRAHL, KNIGHT, NERVA, VACANCY
CONSERVATIVE: MAURICE, MISTRY

BRENT PENSION FUND SUB-COMMITTEE

JOHNSON (C)	LABOUR
MITCHELL (VC)	LABOUR
CHOUDRY	LABOUR
HACK	LABOUR
KENNELLY	LABOUR
KANSAGRA	CONSERVATIVE
MILLER	LABOUR

CO-OPTED NON-VOTING:

ELIZABETH BANKOLE (UNISON)

SUBSTITUTE MEMBERS:

LABOUR: DIXON, ETHAPEMI, MAHMOOD, SHAH
CONSERVATIVE: MAURICE, J.PATEL

BRENT PENSION BOARD

FULL MEMBERS:

**DAVID EWART (C)
AKRAM
KABIR**

**INDEPENDENT CHAIR (31.07.2025)
LABOUR
LABOUR**

**CHRIS BALA
BOLA GEORGE
ROBERT WHEELER
SUNIL GANDHI
COUNCIL)**

**PENSION SCHEME MEMBER
TRADE UNION (UNISON) MEMBER
TRADE UNION (GMB) MEMBER
EMPLOYER MEMBER (NON-BRENT**

SUBSTITUTE MEMBERS:

No provision is included within the Pension Board Terms of Reference for substitute members.

10. Exclusion of Press and Public

There were no items that required the exclusion of the press or public from the meeting.


11. Any Other Urgent Business

None.

The meeting closed at 9:42am.

**COUNCILLOR MUHAMMED BUTT
Chair**

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 Brent	General Purposes Committee 17 July 2023 Report from the Corporate Director of Resident Services
Stopping Up Order – Watling Gardens	

Wards Affected:	Cricklewood & Mapesbury
Key or Non-Key Decision:	N/A
Open or Part/Fully Exempt: <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Open
No. of Appendices:	One Appendix A: Draft Stopping Up Order – Watling Gardens
Contact Officer(s): <small>(Name, Title, Contact Details)</small>	<p>Nicolaas Potgieter, Traffic Order Team Leader, 020 8937 5600 Nicolaas.Potgieter@brent.gov.uk</p> <p>Zak Rezig, Senior Development Manager, Housing Supply & Partnerships 020 8937 1589 Zak.Rezig@brent.gov.uk</p> <p>Nadeem Khan, Chief Lawyer (acting) Property, Planning and Regeneration, 020 8937 5731 Nadeem.Khan@brent.gov.uk</p>

1.0 Purpose of the Report

- 1.1 This report seeks authorisation to make a Stopping Up Order (SUO) for certain area of public highway consisting of highway verge, footway, carriageway located in Watling Gardens under Section 247 and 253 of the Town and Country Planning Act 1990 (TCPA 1990).
- 1.2 The SUO is required to facilitate a redevelopment.

2.0 Recommendation(s)

- 2.1 That members note that the draft SUO has been advertised in accordance with the requirements of Section 247 and 253 TCPA 1990 and that in response to the consultations, Cadent Gas and Openreach made objections, which they subsequently withdrew. Virgin Media – Plant Enquiries team made a request for information as a diversion of their services was required on site, this was supplied to them and their request was satisfied.
- 2.2 That the Committee approve the SUO and agree that the notices of making should be advertised.

3.0 Detail

- 3.1 Planning consent was granted following the Planning Committee meeting of 25th April 2022 approving the development at Watling Gardens under Application No. 21/2473.
- 3.2 The description of the development is Demolition of 1-11 Watling Gardens, 1-30 Claire Court and the associated podium car parking and substation and redevelopment to provide 125 flats: 80 for general needs (Use Class: C3) and 45 for extra care (Use Class: C3(b)) in three separate buildings ranging from 3 to 14 storeys, alongside access improvements, car parking, cycle parking, refuse and recycling storage, amenity space, landscaping and other associated works.
- 3.3 The planning application submission included 125 new homes. The scheme presents an opportunity for the Council to regenerate Watling Gardens through high-quality mixed-use redevelopment and deliver new homes, jobs, and infrastructure for the benefit of local residents, businesses and communities.
- 3.4 The phased development at Watling Gardens was proposed as 100% affordable housing, but post planning changes have resulted in 24 of the units being converted to Shared Ownership.
- 3.5 The draft SUO was duly prepared, and a Notice of Proposal (NOP) was advertised under Section 247 TCPA 1990 to enable the redevelopment to take place. A copy of the draft Order together with the relevant plans showing the proposed area to be stopped up are provided in Appendix A. The NOP was advertised on 28th July 2022 in the Brent and Kilburn Times and The London Gazette. The statutory consultation period ended on 25th August 2022.
- 3.6 Statutory consultees were notified of the proposed SUO by e-mail or hard copy correspondence, as per requirements of legislation.
- 3.7 The Council received 11 stakeholder responses during the statutory consultation period. The majority of the replies stated that they had either no objections or no record of apparatus in the immediate vicinity of our enquiry, with the exception of Cadent Gas and Openreach and also Virgin Media who made a request for information due to a diversion needed on their existing services in the site. Responses were received from the following companies:

3.8 The responses received were from:

- Atkins Global
- Cadent Gas
- ESP Utilities Group Ltd
- Location Enquiries – TfL
- LULHV Power Assets – TfL
- Network Rail
- Openreach
- Plant Enquiries - CA Telecom
- Plant Enquiries - Bu-uk
- Plant Enquiries – TfL
- Plant Enquiries – Virgin Media

3.9 Cadent Gas and Openreach have since withdrawn their objections on the basis that after further investigation it was agreed that their apparatus will not be affected. Virgin Media's request for further information due to a diversion of their services has since been completed.

3.10 Members are now requested to approve the making of the SUO to complete the development of the site.

4.0 Financial Implications

4.1 The SUO is estimated to cost approximately £5000 and will initially be met by the Healthy Streets and Parking budget. This will then be re-charged and funded by the Housing Partnerships Service budget.

4.2 There are no other financial implications on the Council's revenue budgets.

5.0 Legal Implications

5.1 Section 247 of the Town and Country Planning Act 1990 (TCPA 1990) permits the making of an order for the stopping up of a highway necessary to enable development to be carried out in accordance with a valid planning permission. A SUO extinguishes the right of the public to pass and repass over the land to which the order will apply. Compensation is not payable to those adversely affected by the order.

5.2 Early consultation about the proposal with all persons and organisations who will be affected by the proposed is advisable. If a person/body objects to the making of the order at the time of the notice, the order might be sent to local enquiry or to the Mayor of London.

5.3 Immediately after the SUO is made, the LPA must publish a notice in a local newspaper and the Gazette stating the order was made, naming the place where a copy of the order can be inspected. From the date order is made it must also be sent to consultees, any person affected by the order, and displayed.

5.4 Officers have taken the Council’s legal advice as to the statutory requirements in relation to the promotion of the Order. If it is agreed to make the Order, notices of making of the Order will be publicised. It will not be open to further objection by the public or other authorities. However, where an order is made and published, or the Council decides not to confirm the order this can be challenged within certain time limits.

6.0 Equality implications

6.1 The public sector equality duty, as set out in section 149 of the Equalities Act 2010, requires the Council, when exercising its functions, to have “due regard” to the need to eliminate discrimination, harassment and victimisation and other conduct prohibited under the Act, and to advance equality of opportunity and foster good relations between those who have a “protected characteristic” and those who do not share that protected characteristic. The protected characteristics are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

6.2 This includes enquiring into whether and how a proposed decision disproportionately affects people with a protected characteristic and the need to consider taking steps to meet the needs of persons who share a protected characteristic that are different from the needs of persons who do not share it. This includes removing or minimising disadvantages suffered by persons who share a protected characteristic that are connected to that characteristic. For example, taking account of disabled persons’ disabilities and the action that could be taken to help a disabled person.

6.3 There are no equality implications associated with this development or the approval of this SUO.

7.0 Consultation with Ward Members and Stakeholders

7.1 Statutory consultees, namely various utility companies and Transport for London (TfL) were consulted on the proposed SUO by e-mail and correspondence, as required under TCPA 1990.

7.2 Local ward Councillors were also consulted.

8.0 Human Resources/Property Implications (if appropriate)

8.1 None.

Report sign off:

Peter Gadsdon

Corporate Director Resident Services

Appendix A – Draft Stopping Up Order with Notice of Proposal and Site Plan



THE LONDON BOROUGH OF BRENT

TOWN AND COUNTRY PLANNING ACT 1990

THE LONDON BOROUGH OF BRENT (STOPPING UP OF HIGHWAYS) (NO. *) ORDER 202*

Made * 202*

THIS ORDER is made by the Mayor and Burgesses of the London Borough of Brent ("The Council") acting in its capacity as a local highway authority and in exercise of its powers under Section 247 and 253 of the Town and Country Planning Act 1990 ("the Act") as amended by Section 270 and Schedule 22 of the Greater London Authority Act 1999 and of all other powers enabling it in that behalf.

BY THIS ORDER:

1. The Council authorises the stopping up of an area of public highway described in Schedule 1 to this order and shown hatched black on the Deposited Plan ("the Highway"), in order to enable development described in Schedule 2 to this order to be carried out in accordance with the planning permission granted under Part III of the Act by the Council on 25 April 2022 under Application No. 21/2473. ("the Development").
2. Where immediately before the date of this order there is any apparatus of statutory undertakers under, in, on, over, along or across any area of the highway authorised to be stopped up pursuant to this order then, subject to section 261(4) of the Act, those undertakers shall have the same rights as respects that apparatus after that area of the highway is stopped up as they had immediately beforehand.
3. In this order "the Deposited Plan" means the plan attached to this order and deposited in the offices of Highways Infrastructure, 5th Floor North Wing, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ under Drawing No. 2020/5448/012.
4. This order shall come into force on the date on which notice that it has been made is first published in accordance with section 252(10) of the Act, and be cited as The London Borough of Brent (Stopping Up Of Highways) (No. *) Order 202*.

SCHEDULE 1

Description of Highway to be Stopped Up

The area of public highway to be stopped up is shown hatched black on the Deposited Plan and comprises of irregular shaped parts consisting of highway verge, footway, carriageway and all-purpose highway bounded by Mapesbury Road to the north-west, Exeter Road to the south-west and south-east and Shoot-Up-Hill to the north-east.

SCHEDULE 2

The Development

Demolition of Nos. 1 to 11 Watling Gardens, Nos. 1 to 30 Claire Court and the associated podium car parking and substation and redevelopment to provide 125 flats: 80 for general needs (Use class: C3) and 45 for extra care (Use Class: C 3(b)) in three separated buildings ranging from three to fourteen storeys, alongside access improvements, car parking, cycle parking, refuse and recycling storage, amenity space, landscaping and other associated works.

The Common Seal of THE MAYOR AND)
BURGESSES OF THE LONDON BOROUGH)
OF BRENT was hereunto affixed in the)
presence of:)

.....
Solicitor



LONDON BOROUGH OF BRENT

SECTION 247 TOWN AND COUNTRY PLANNING ACT 1990

THE LONDON BOROUGH OF BRENT (STOPPING UP OF HIGHWAYS) (NO. *) ORDER 202*

1. **NOTICE IS HEREBY GIVEN** that The Mayor and Burgesses of the London Borough of Brent propose to make an order under Section 247 and 253 of the Town and Country Planning Act 1990 ("The Act") as amended by Section 270 and Schedule 22 of the Greater London Authority Act 1999 to authorise the stopping up of an area of public highway described in Schedule 1 to this notice.
2. If the order is made, the stopping up will be authorised only in order to enable the development described in Schedule 2 to this notice to be carried out in accordance with the planning permission granted under Part III of the Act by the London Borough of Brent as the Local Planning Authority on 25 April 2022 under Application No. 21/2473.
3. A copy of the draft order and of a plan of the relevant area can be inspected and a copy requested free of charge during normal office hours on Mondays to Fridays inclusive until the expiration of a period of 28 days from the 28th July 2022 at Brent Customer Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ.
4. Persons desiring to object to the making of the proposed order should send a statement in writing of their objection and the grounds thereof, to the Head of Healthy Streets and Parking, Regeneration and Environmental, 5th Floor North Wing, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, or via email to trafficorders@brent.gov.uk, quoting the reference TO/23/034/NP, within the period of 28 days from the 28th July 2022.
5. In preparing an objection it should be borne in mind that the substance of it may be imparted to other persons who may be affected by it and that those persons may wish to communicate with the objector about it.

Dated 28th July 2022.

Sandor Fazekas
Head of Healthy Streets and Parking

SCHEDULE 1

The area of public highway to be stopped up is shown hatched black on the Deposited Plan and comprises of irregular shaped parts consisting of highway verge, footway, carriageway and all-purpose highway bounded by Mapesbury Road to the north-west, Exeter Road to the south-west and south-east and Shoot-Up-Hill to the north-east.

SCHEDULE 2

Demolition of Nos. 1 to 11 Watling Gardens, Nos. 1 to 30 Claire Court and the associated podium car parking and substation and redevelopment to provide 125 flats: 80 for general needs (Use class: C3) and 45 for extra care (Use Class: C 3(b)) in three separated buildings ranging from three to fourteen storeys, alongside access improvements, car parking, cycle parking, refuse and recycling storage, amenity space, landscaping and other associated works.

